

ACCOUNTING, AAS

Program Code: AAS.ACCNTG

This program emphasizes developing an advanced understanding of accounting principles, analytical skills and the capacity to solve problems. Students should have the ability to reason, read with comprehension and compute math applications. The objective of this program is to prepare students for a professional career within a focus area of accounting by building both technical and soft skills.

The program is not designed to lead to a traditional four-year business administration degree. For students interested in pursuing a bachelor's degree, this program articulates to a Bachelor of Applied Science in Technology and Management at Oregon Tech.

Oregon Tech Transfer Courses

The Business Department, in cooperation with Oregon Tech, offers a number of transferable classes into Oregon Tech's Bachelor of Applied Technology and Management degree program. Students planning to continue their studies at a four-year college should consult an advisor to obtain the most recent transfer information.

For information contact Dr. Joan San-Claire, joan.san-claire@clackamas.edu

Outcomes

Related Instruction Outcomes

Computation

- 1 course - BA-104 Business Math
- Use appropriate mathematics to solve problems

Communication

- 1 course - WR-121 English Composition
- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations

- 1 course - BA-285 Human Relations in Business
- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid

- 1 credit - See [Related Instruction](#) for course list
- Use effective life skills to improve and maintain mental and physical wellbeing

Program Outcomes

Upon successful completion of this program, students should be able to:

- meet the financial needs and objectives of external stakeholders and/or clients, including preparing and interpreting basic financial reports and statements, and communicating verbally and in writing performance results and recommendations;
- capably use basic business and accounting computerized tools and systems;

- organize, analyze, and record financial events by applying the principles, standards, and practices of accounting in a variety of specialized areas, including financial, managerial, cost, income tax, payroll, governmental and nonprofit, and budgeting;
- comprehend overall business environments and aspects that inform financial situations, including legal and economic events;
- inform internal operational planning, decision-making, and continuous improvement using costing systems, basic budgeting, performance evaluation, and forecasting.

Requirements

Course	Title	Credits
First Year		
Fall Term		
BA-101	Introduction to Business	4
BA-104	Business Math	3
BA-111	General Accounting I	3
WR-121	English Composition	4
Credits		14
Winter Term		
BA-112	General Accounting II	4
BA-131	Introduction to Business Computing	4
BA-156 or EC-201	Business Forecasting ¹ or Principles of Economics: MICRO	3-4
BA-177	Payroll Accounting	3
PE/Health/Safety/First Aid requirement		1
Credits		15-16
Spring Term		
BA-205	Business Communications With Technology	4
BA-211	Financial Accounting	4
BA-285	Human Relations in Business	4
CS-135S	Microsoft Excel	3
Credits		15
Second Year		
Fall Term		
BA-213	Decision Making With Accounting Information	4
BA-218	Personal Finance	4
BA-226	Business Law I	4
WR-227	Technical Report Writing	4
Credits		16
Winter Term		
BA-216	Cost Accounting	4
BA-256	Income Tax Accounting	4
Electives (p. 2) ¹		8-7
Credits		16-15
Spring Term		
BA-217	Budgeting for Managers	3
BA-228	Computerized Accounting	3
BA-240	Introduction to Financial Management	4

Course	Title	Credits
BA-255	Governmental and Nonprofit Accounting	4
Credits		14
Total Credits		90

¹ Students who take BA-156 Business Forecasting must complete 8 elective credits. Students who take EC-201 Principles of Economics: MICRO must complete 7 elective credits.

Electives

Any **BA**, **BT**, **CS**, or **EC** course not included in the program, or MTH-243 Statistics I.

Careers

Career opportunities include:

- GSI Accountant I
- bookkeeper
- payroll clerk
- accounts receivable
- payable clerk
- financial staff accountant
- financial analyst
- cost accountant