

HEALTHCARE CAREERS, CERTIFICATE

- other administrative duties as assigned in a variety of healthcare settings

Program Code: CC.HLTHCAREERS

This certificate prepares students for a career in healthcare by introducing them to the soft skills, communication skills, and terminology necessary to interact within a breadth of healthcare disciplines. Students will become versed in medical office administrative services such as patient intake and scheduling. Courses within the certificate are common across Health Sciences programs at Clackamas Community College.

Completing this certificate provides additional points on the Medical Assistant, Medical Billing and Coding, and Dental Assistant applications. See program advising guides for additional information.

For information contact healthsciences@clackamas.edu.

Outcomes

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- summarize the knowledge, skills, and attributes of a successful healthcare professional and describe how healthcare professionals impact patient experience;
- explain the importance of patient safety and demonstrate effective use of electronic health records systems;
- discuss the importance of medical terminology as it relates to communication and documentation;
- identify postsecondary education training requirements for Health Science Programs and summarize academic and non-academic requirements for program entry;
- develop an academic plan and prepare for next steps in applying for program entry;
- obtain the following healthcare certificates: BLS/CPR for Healthcare Providers, Bloodborne Pathogens, First Aid, HIPAA.

Requirements

Code	Title	Credits
HP-100	Healthcare Provider BLS/CPR, First Aid/ Bloodborne Pathogens	1.00
HP-110	Medical Terminology	4.00
HP-120	Introduction to Health Sciences	3.00
HP-130	Communications and Ethical Practices in Healthcare Settings	2.00
WR-101 or WR-121Z	Workplace Writing Composition I	4.00
Total Credits		14

Careers

Career opportunities include:

- assist and interact with healthcare professionals
- data input
- intake/reception