

MEDICAL BILLING AND CODING, CERTIFICATE

Program Code: CC.MEDBILLCODE

Looking for a career in healthcare but don't want to give injections or draw blood? Work with physicians and help patients in the front office with the Medical Billing and Coding certificate from Clackamas Community College.

Medical Coders analyze the doctor's documentation using specific guidelines to determine the correct codes for billing the doctor's services. The insurance biller will apply healthcare laws to create and submit the claims for the doctor's work. The insurance biller will work with the insurance companies and patients to track the claims through payment of services rendered.

The work of the coder and insurance biller can produce prompt and proper payments to your doctor and lower their costs by applying current health insurance regulations and practices to healthcare billing, coding, and reimbursement. After completing this program, students will be exposed to the knowledge to prepare them to sit for the national certification exams through the AAPC: The Certified Professional Biller (CPB) and Certified Professional Coder (CPC).

For information contact Cindy Garner, 503-594-0672 or cindy.garner@clackamas.edu.

Outcomes

Program Outcomes

Upon successful completion of this program, students should be able to:

- perform medical insurance billing, including producing claims and making changes to claims;
- apply coding and billing guidelines and laws;
- analyze insurance reimbursement forms to ensure insurance companies have paid accurately;
- post payments/adjustments to patient accounts;
- explain provider chart notes and code patient visits accurately for billing;
- communicate with providers and patients about billing and coding;
- describe healthcare laws that pertain to medical billing and coding;
- maintain confidentiality and security of patient data.

Requirements

Code	Title	Credits
Program Requisites		
BI-120	Introduction to Human Anatomy and Physiology ¹	4
MA-110	Medical Terminology	4
WR-121	English Composition	4

Course	Title	Credits
First Term		
MBC-115	Insurance Billing and Reimbursement I	4
MBC-120	Introduction to Medical Coding	3
MBC-135	Law and Ethics for Healthcare Professions	3

Course	Title	Credits
MTH-060 or MTH-098	Algebra I or College Math Foundations	4
Credits		14
Second Term		
BA-131	Introduction to Business Computing	4
MBC-116	Insurance Billing and Reimbursement II	3
MBC-125	ICD-10 Coding I	2
MBC-126	CPT/HCPCS Coding I	4
Credits		13
Third Term		
COMM-218	Interpersonal Communication	4
MBC-140	Billing and Coding Exam Review	1
MBC-225	ICD-10, CPT and HCPCS Coding II	5
Credits		10
Total Credits		37

¹ Additional option to meet biology requirement: BI-231 Human Anatomy & Physiology I, BI-232 Human Anatomy & Physiology II, and BI-233 Human Anatomy & Physiology III.

All courses must be passed with a C or better

Careers

Career opportunities include:

- medical billing and/or coding